**Padbury Parish Council**

Telephone: 07961 827302 - Website address: www.padburyparishcouncil.com

2nd December 2020

Dear Councillors and Residents of Padbury,

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020. This allows Padbury Parish Council to hold remote meetings. I hereby give you notice that a Parish Council meeting will be held remotely on Tuesday 8th December 2020 at 7.30pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend the remote meeting. Before the Parish Council Meeting there will be a period of public questions. If a member of the public wishes to attend, please contact the Parish Clerk via email at padburyparishcouncil@gmail.com for the login details.

Pam Molloy

Parish Clerk

# **AGENDA**

## Apologies

Members are asked to receive apologies.

## Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

## Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on Tuesday 10th November 2020 - Copy attached PPC/05/2021

## Sports Field, Play Area & Woodland

* Re-development of the Pavilion – Meeting was held on the 3rd November, minutes circulated. Quote for demolition circulated. Next meeting being held on 16th December. Councillor Long prepared drawing for the proposed layout, await costs.
* Pavilion storage heaters – Smart meters to be fitted if possible. Clerk advised that the smart meter department will be in contact. Chased 24/11.
* Path lights – Members to note that an electrician has been instructed to fix the path light switch at the tennis court end as currently not working.
* Play Area lease – Chandler Ray dealing with the Land Registry. Councillor Long requested an update and costs, await response.
* Play area – Thank you to Councillor Dickens for carrying out repairs to the fence.
* Playing fields – Councillor Morris to advise whether he has been able to find a contractor to provide quotes for the blocked drains.
* Garage door to be replaced – quotes received and circulated. Members to resolve to appoint contractor. Quote 1: £2500 inc VAT, quote 2: £1803 (no VAT) and quote 3 £2,010 inc VAT. All quotes are subject to a site visit.
* Playing fields – received two enquires from football clubs asking to use the football pitch. Additional information circulated 4/11/20.
* Members to note that the multi-use games area was unlocked on the 2nd December, appropriate signage fitted.
* Members to note that the tennis courts reopened on the 2nd December.
* Tennis club – issue re path lights and car park gate to be discussed (email circulated 30/11).
* Play Around the Parishes 2021 – Members to resolve.
* Play Area – Members to discuss the possibility of buying/fitting a piece of play equipment which could go where the wobbly wall used to be.
* Caretaker has advised small leak in the Pavilion roof which has caused some damp.

## Planning

5.1 New applications since last meeting:

* None

5.2 Decisions made by Buckinghamshire Council:

* 20/03593/APP – Two storey side extension and single storey rear extension – Orchard House, Winslow Road. **Approved**

5.3 Awaiting determination by Buckinghamshire Council:

Members are asked to note the following applications that are pending consideration by Buckinghamshire Council.

* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street – objection raised. Letter sent to Aylesbury Vale District Council regarding Section 215. Update received and circulated 18/11.
* 20/03675/APP - Construction of extensions to the permitted dwelling (retrospective) – Old Oak House, Old End. Parish Council requested this to be Called In.

5.4 Other Planning issues:

* 19/03554/ACL – Application for a Lawful Development Certificate for an existing development of use of a detached dwelling (C3) – Old Oak House, 23B Old End. Response sent by Parish Council. Certificate refused. Appeal lodged and allowed**.** Buckinghamshire Council are taking enforcement action. Councillor Chilver to advise if notice has been served.
* 20/01896/ - Change of use from a public house (use class A4 drinking establishments and A3 restaurants & cafes) to a single dwelling (use class C3a dwelling house) – Four & 20, Main Street – **APPEAL** lodged ref: 20/00079/REF. Start date for the appeal is 1st December 2020.

## Finance

6.1 Account Balances:

The balances for the Bank accounts are as follows:

* Barclays Community Current account ending 959, £29,103.63 (as at 30th November 2020)
* Barclays savings account ending 970, £18,434.64 (as at 30th November 2020)
* Barclays Millennium Wood account ending 198, £6,084.39 (as at 30th November 2020)

6.2 Payments:

Paid between meetings:

* NPower - £233.35 (£194.46 + £38.89 VAT) – Unmetered street lighting September 2020 – direct debit 5/11/20
* NPower - £13.44 (£11.20 + £2.24 VAT) – Unmetered street lighting September 2020 – direct debit 5/11/20

Payments to be agreed at meeting:

* P Molloy- £352.80 – November salary – Cheque 102175
* R Gough – £45.00 – November caretaking costs – Cheque 102176
* F Morris - £438.93 (£365.78 + £73.16 VAT) – Batteries and charger, hedge cutting at the playing fields and the woods – Cheque 102177
* Phillips & Sons (Buckingham) Ltd - £168.46 (Oct/Nov pump) – Please note that this cheque replaces cheque number 102173 which is now void – payee details changed. Cheque 102178

6.3 Income:

* Padbury Pump advertisers - £225.00
* Tennis Club rent and electricity - £332.99

6.4 Members to resolve transfer of funds from the Millennium Woods account to the current account of £175.00 for the hedge cutting.

6.5 Income and Expenditure reports - Members are asked to review and agree the Income, Expenditure, Summary and Budget year to date statements as of 30th November 2020.

6.6 Members resolved to update the bank mandate to include Councillor Miah to the list of signatories for the parish council accounts. Clerk to action.

6.7 Draft budget for year 2021-22 has been updated and circulated for comment on the 2nd December. Tax base is £368.28, which will be confirmed during week commencing 14th December. Members to resolve precept by 31st January 2021.

## Other Parish Council Business

* Winslow & Villages Community Board – funding application for mobile speed devices has been approved. Quotes received and circulated. Members to discuss.
* Padbury Village Facebook / New website – clerk to advise.
* National Highways and Transport Services (NHT) online survey – email circulated 23/11. Members to resolve if going to complete survey.
* New laptop – costs circulated on the 23/11, Members to resolve.
* Accounts package – Councillor Burton and Clerk are looking into options available.
* Bart Community Bus for North Bucks (email circulated 16/11)
* Governance documents – Members to resolve that all documents are to be reviewed.

## Maintenance/Environmental issues

* Community Support Group within Padbury – Members resolved to continue discussion in December meeting.
* Padbury Pump (email circulated 24/11) – members to discuss the costs of using recycled paper (£391.22). Members to also note that the number of copies required has increased, new printing costs £185.66.
* Pre-school committee would like to arrange to have a collection bin for unwanted clothes (email circulated 1/12) Members to resolve and discuss possible locations.
* Greener Padbury Group – Councillor Murray attended the meeting and advised them that the Parish Council would like to see a more co-ordinated approach from the group(s) with costs, time and maintenance implications when ideas are put forward.

## Buckinghamshire Council:

* The re-surfacing of the footway on Main Street is now complete – Clerk has raised concerns re grass verges with Buckinghamshire Council. Update received 11th June - They will be assessing sites for remedial work later this summer and the footway work at Padbury should be prioritised. Councillor Chilver to advise update.
* Bus stops (two by new development) – Improvements to be undertaken, but consultation has yet to be carried out. Clerk asked for update 27/11.
* Crossing on the A413 – Under Section 38 developer to install an informal crossing, however no deadline date set. Under Section 106 a pelican or toucan crossing to be installed. This crossing will be pushed forward as priority but is subject to feasibility study and safety audits. Transport for Bucks will contact the Parish Council so as location and type of crossing can be discussed. Please note: the informal crossing and the pelican/toucan crossing maybe in the same location. Update 24/11 They arelooking at possibly fitting a pedestrian controlled traffic light crossing due to the speed of the traffic. Funding needs to be sorted, also a consultation needs to take place, which should start in the next 3 weeks or so. The parish council will be consulted.

Possible installation date –next summer school holidays, may try for Easter holidays but seemed unlikely.

## Highways

Nothing to report.

## Dates of next meetings – Padbury Parish Council – Members are asked to note:

## 12th January 2021, 9th February 2021, 9th March 2021, 13th April 2021, 11th May 2021, 8th June 2021, 13th July 2021, 14th September 2021, 12th October 2021, 9th November 2021 & 14th December 2021